



## SSAC EXHIBIT APPLICATION

Name of Individual and/or Group: \_\_\_\_\_

SSAC Member ☐ Yes ☐ No

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Telephone: H(\_\_\_\_) \_\_\_\_\_ B(\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

### 1. ☐ Visual Exhibition.

Visual Exhibition Title: \_\_\_\_\_

Dates Requested for Exhibition: \_\_\_\_\_

Exhibition Type: Solo ☐ Group ☐ How many people? \_\_\_\_\_

Date Requested for Opening Reception: \_\_\_\_\_

### 2. ☐ Music, Theatre, Fibre, Jewelry, Pottery, Glass, Wood, Literary, Other.

### 3. ☐ Cards.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Please Include the following with your application (if applicable):

☐ Please attach a short description of your exhibition, (including any special requirements)

☐ Brief biography for each artist including, addresses & telephone numbers of all artists in a group

☐ Artist's / Group Statement

☐ Images (maximum 10 jpegs, preferably emailed)

Contact information will only be used to inform you of events sponsored by the South Simcoe Arts Council (SSAC). Copyright: the submissions of any entry gives permission to SSAC to use images of accepted work for publicity, documentary and archival purposes only including the SSAC website and publications.

WAIVER: I hereby indemnify & save harmless South Simcoe Arts Council Inc. & all volunteers & waive from any & all actions, claims & demands for damages, loss or injury arising from which here-to-after may have been sustained by the participant names above &/or their artwork, in or about the premises pertaining to/in any SSAC Arts events. I give my permission for photos to be released for media purposes.

SIGNATURE : \_\_\_\_\_ DATE : \_\_\_\_\_

#### For SSAC Office use only:

☐ Approved ☐ Approved with conditions ☐ Not approved ☐ Incompleted Application

Date of review \_\_\_\_/\_\_\_\_/\_\_\_\_ Signed \_\_\_\_\_

## FEES AND COMMISSIONS

Cards: Members \$10.00 fee quarterly for one side of display rack. No commission.

Literary, Artisans, Visual Art:  
Members no fee + 20% commission.  
Non-members \$25.00 fee + 30% commission.

The application for exhibition will be reviewed by the SSAC who may request further information and clarifications through the South Simcoe Arts Council. The decision of the SSAC is final.

The South Simcoe Arts Council shall be responsible for the safe keeping of all artwork during the contractual duration of the exhibition. SSAC shall be liable to the exhibitor/s for theft or damage (except from damages resulting from flaws inherent in the artwork, to the full amount, less commission).

All participating artists shall practice Risk Management practices by completing a Schedule C Inventory of Art Pieces for Risk Management as attached to the signed contract for the inventory being exhibited. Advertising and promotion is the responsibility of all parties as well as the exhibitor. The South Simcoe Arts Council shall provide coverage on their websites. The South Simcoe Arts Council shall provide a guest book.

All queries and comments should be directed to the Executive Director of the South Simcoe Arts Council by phone at **705-435-2378** or email **info@southsimcoeartscouncil.com**

mail to: P.O. Box 313 Alliston, ON L9R 1V6

SSAC location: 41 Victoria St. E. Alliston [www.southsimcoeartscouncil.com](http://www.southsimcoeartscouncil.com)

## INSTALLATION REQUIREMENTS

All works displayed must be original.

No reproductions will be accepted<sup>1</sup>.

- All 2 Dimensional works MUST BE ready to hang upon delivery to SSAC.

- 3 Dimensional works (Sculpture, Ceramics, etc.) will be displayed on pedestals and require the artist to indicate the “front” of the piece<sup>2</sup>.

The SSAC reserves the right to accept or reject any art works on the basis of its suitability and or appropriateness<sup>3</sup>.

The date and time of installation (see the application) refers to the time that

ALL artworks must be delivered to SSAC and remain there for the duration of the exhibition.

### Frame and Wiring Requirements (2D artwork)

- All hanging art must be suitably wired and ready to install

- Wiring must be appropriate to the weight of the artwork<sup>4</sup>. Rings or screw eyes must be installed on both sides of the frame. Rings or screw eyes must be positioned no lower 6” from the top of the frame.

All works must be wired with triple-strand wire, that means it must be appropriate to the size and weight of the work.

- Unfinished artwork (i.e wet paintings) or ones with faulty frames will NOT be accepted.

### Requirements/Restrictions (3D artwork)

- Sculpture in stone or cast in metal may be subject to weight restrictions.

### Labels

Printed labels for each work will be provided and affixed to the display by the SSAC when the installation is completed. To facilitate this, each artwork must have two identification labels

**Label 1-** All artists must attach a label to the back of their artwork

3 Dimensional artwork should have the back label

securely fastened so it is out of sight ( if possible) when placed on display.

**Label 2** -Each artwork requires a front label that is loosely attached for easy removal after printed labels are installed. The label includes the name of the artist, title, medium and price.

*All work not for sale must be marked “NFS”.*

### What does that mean?

*1- “Reproductions” in this context refers to copies, whether mechanical or digital, of original artwork that are not intended to be the “original” piece. Exceptions to this are “limited edition prints” and photographic prints.*

*2- “the front” of the piece is required so that the instalation/hanging committee know which is the proper orientation to display the artwork as the artist intended.*

*3- Although it is not the policy of the SSAC to censor artwork sometimes it is necessary to review the “appropriateness” as it applies to the theme of the show.*

*4- Triple strand wire is available in various pound limits (i.e. 10lbs, 20lbs, 50lbs) please select the highest to ensure the greatest measure of security.*

### Some useful tips

*It's always a good idea to wrap sharp edges of wiring with masking tape. This protects the person handling and hanging the piece.*