

FORTYONE: Local Art Market



ARTIST VENDOR AGREEMENT

FortyOne Local Art Market is the Alliston artisan retail gift shop managed through the South Simcoe Arts Council, featuring consignment retail items created by our artisan members. This retail space provides both a brick and mortar location for our artists to share their work, and a great opportunity for consumer shopping and supporting local artists within our community.

FortyOne is managed by a combination of staff and volunteers who maintain inventory control, manage our on-line commerce site, promote the shop, display goods, conduct sales, and maintain financial records. Artists in good standing with the SSAC may apply for a consignee status with FortyOne Local Art Market, consignee status is not guaranteed.

Application process:

- To submit art for acceptance in FortyOne, artists must email product description and photos (jpegs) of their work to info@southsimcoeartscouncil.com
- If accepted or if more detail is needed, a retail team member will arrange a time to meet to review and process products submitted for sale within the shop.
- Inventory cannot be accepted without appointment or prior delivery approval.

If accepted artists will:

- *Set their own retail prices.* SSAC takes a 25% commission of total gross sale. FortyOne does not charge sales tax in the gift shop. Artists that are required to remit taxes must follow government protocol for tax collection. FortyOne does not provide exchanges or refunds to customers.
- *Submit an inventory list with each delivery of inventory.* SSAC will provide a template that includes: product description, price, year of creation, medium, size, quantity (where applicable). Artists are also requested to provide a digital image of item displayed on a neutral background for inclusion on web store. A retail team member will verify the items on the list match the work being submitted and provide a signed inventory list.
- *Present the product in a professional manner.* This includes packaging. All pieces must be clearly labelled with artist's name, price, and include a 1x2" space for FortyOne to attach the barcode required for inventory control. All 2D art must be framed and wired according to store policy, and have the artist's name and title of the piece clearly labelled on the back of the art. Artists may be asked to provide specific display items such as busts, tiered stands, etc. If you have specific display stands, depending on the current store layout, the retail team may be able to accommodate your request.
- *Commit to volunteering a minimum of four hours per month,* during the time they have stock in FortyOne. As we operate on a primarily volunteer basis, this help is essential. We

do understand this can be challenging for some people, however the SSAC has many volunteer opportunities and we would be happy to discuss the best way to utilize the skills that you are comfortable donating. Those unable to volunteer time will be subject to a monthly retail vendor fee of \$20.

General Information:

- All work displayed in FortyOne must be for sale.
- All artwork must be the original work of the artist, not a reproduction or made from a kit.
- Commission payouts for sold inventory are issued to artists on a regular basis and are available to pick up directly from FortyOne. You will be notified by email when a payment is ready. Please understand that we cannot print cheques on demand.
- Inventory is accepted for seasonal four-month periods, after which the remaining inventory may be returned to the consignee. A review and extension can be discussed with an authorized member of the retail team.
- When the seasonal inventory display time has expired, the artist will be notified by email that the inventory is ready to be picked up. If no response is received, a second email notification will be made, followed by a telephone call. If inventory is not picked up within fourteen days after the phone call the inventory will be transferred to basement storage for 90 days. If the work is still not picked up after this time, the inventory will become property of SSAC. Any costs associated with storage or return of goods are the responsibility of the consignee. FortyOne is not liable for any damage that may occur during extended storage.
- We do our best to maintain the security of your items. However, should any loss or damage occur, the artist accepts the full risk of loss or damaged items placed on consignment. SSAC highly recommends all artists obtain consignment insurance on any items provided to the store.
- FortyOne will display items based on shop demands, doing our best to promote all artists equally and fairly, through in store displays and on-line presences.

Date:	Please print	Signature
Artist		
FortyOne Retail Representative		
Notes:		